**S4.47 Completing a Review of Allegations and Case Files for the Annual Report to the Bishop**

**Introduction**

This template is designed to formally update the Bishop on an annual basis (to cover January-December) as to the status of cases. This is particularly important when a changeover of personnel or leadership occurs.

Active case files and associated documents for the year being reviewed contain the information needed to answer the questions below.

## **NEW ALLEGATIONS FOR THE YEAR BEING REVIEWED**

**Standard 2**

Please complete the table below by entering the appropriate number of allegations received **this year** in each box (enter zero if no allegations have been received for a category)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Respondent Type | Number by Respondent | Number Reported to Garda/PSNI | Number Reported to Tusla/Social Services | Number Reported to NBSCCCI |
| Clerics |  |  |  |  |
| Non Ordained Religious |  |  |  |  |
| Lay Church Personnel |  |  |  | N/A |
| Non Church Personnel |  |  |  | N/A |

#### **Report on Liaison Meeting with Statutory Authorities**

How many liaison meetings have taken place with the statutory authorities this year?

#### **Complaints from complainants who are dissatisfied with how their allegation has been handled**

How many complaints from complainants who are dissatisfied with how their allegation has been handled have been received this year?

* How many of these complaints have been resolved?
* How many of these complaints have been referred to the NBSCCCI for investigation?

#### **ONGOING ACTIVE CASES**

**Standard 2**

Total number of active cases (Including new allegations for this year) that have been received that relate to clerics/religious?

* How many of these allegations have been reported to the statutory authorities?
* How many of these allegations have been reported to the NBSCCCI?

**Standard 3 (only applies where an allegation is against clerics/religious)**

For each complainant:

* How many times has the support person(s) had contact with the complainant(s) over the year?
* What organisations have been used to provide support to the complainant(s) over the year?

## **Standard 4 (only applies where an allegation is against clerics/religious)**

## For clerics

Detail the answers to the questions below for each respondent:

* How many times has the advisor(s) met with the respondent(s) over the year?
* How many cases are there canonical procedures in process or complete?
* How many cases have resulted in a permanent management plan?
* Of the respondents who are subject to a permanent management plan, how many monitoring visits have been carried out over the year?

## For religious (non-ordained)

Detail the answers to the questions below for each respondent:

* How many times has the advisor(s) met with the respondent(s) over the year?
* How many cases have resulted in dismissal?
* How many cases have resulted in a permanent management plan?
* Of the respondents who are subject to a permanent management plan, how many monitoring visits have been carried out over the year?