## S4.40 Example Risk Management Update Tool

This form should be completed following the risk assessment framework (S4.35) and is used to provide an overview of the case. This should be easily accessed when storing information and must be regularly updated throughout the case management process.

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| **Details of respondent**  |  |
| **Nature of allegation** Dates/age/gender/degree of harm/frequency/number, etc. |  |
| **Response to allegation** Where is the allegation on the denial–full responsibility continuum?  |  |
| **Legal status*** Convictions
* Investigation in process
* Awaiting DPP decision
* No complaint to Gardaí
* Outcome of investigation by Tusla
 |  |
| **Status of ministry** |  |
| **Sex offender registration*** Yes/no
* Duration
* Conditions
 |  |
| **Agencies involved in management and support and probation** |  |
| **Monitoring arrangements*** Frequency
* By whom
 |  |
| **Review date** |  |

**Data Protection**

*This form will be held on file in accordance with the data protection policy of the Diocese of Meath. The data entered will be used only for the purposes indicated on the form. It may be accessed only by those with responsibility for managing files*