## S4.19 Acknowledgement Letter for Request for Ministry

Dear\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert name),

I write in response to your letter dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (insert date), regarding your wish to minister within this diocese.

Thank you for your enquiry and your willingness to be of service. Prior to considering any temporary appointment, our procedures require that you contact your local Ordinary to inform them of your request.

Please complete the attached forms and forward them to your local Ordinary/Superior for completion, if they wish to recommend you for ministry in this diocese.

With every blessing,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Insert signature of Bishop)