## S4.13 Complaints Form

All complaints arising during a Church-related activity (except for complaints about child abuse) should attempt to be resolved by discussion between the parties involved. If this is not possible, this form should be completed and sent to the Bishop..

Name

Address

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone number

Details of complaint (continue on separate sheet if necessary).

Signature

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Data protection**

*This form will be held on file in accordance with the data protection policy of the Diocese of Meath. The data entered will be used only for the purpose indicated on this form. It may only be accessed by those who have responsibility for managing files or activities.*